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|  **2025****Korean Art Spotlight Project <Korea Focus>****Application**  |

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| **Korean Art Spotlight Project <Korea Focus> Application** |
| **A-1. Applicant Overview**  |
| **Name** |  |
| **Type** | □Museum □University/College □Other Institute/Organization (nonprofit) |
| □Beginner □Intermediate/Advanced*\*Beginner refers to institutions that have never hosted Korean art exhibitions, academic conferences, or related events. If your institution has hosted exhibitions or events related to Korean art, please select ‘Intermediate/Advanced’* |
| **Year of establishment** |  | **Head of organization** | *Name of the legal representative* |
| **Location** | *Country (City)* |
| **Address** |  |
| **Website** |  |
| **Contact person** |  | **Position** |  |
| **Email** | *Contact person’s email address* |
| **Phone (Office)** | (+ ) | **Mobile** | *Contact person’s phone no.* |
| **A-2. Project Overview** |
| **Title** | *Provide a concise summary, not exceeding 200 words.* |
| **Objective** | *Provide a concise summary, not exceeding 200 words.* |
| **Project Overview** | *Provide a concise summary, not exceeding 200 words.* |
| **Period** | YYYY. MM. DD. – YYYY. MM. DD.  |
| **Events** | **Optional (Beginner)** | □Research Trip *\*Only for Beginner institutions* |
| **Mandatory for** | **Year 1** | □Conference □Research |
| **Mandatory for** | **Year 2** | □Exhibition □Publication |
| **Optional** | □ Additional Event/Program |
| **Amount requested** | \*The grant is based on Korean won and the received amount may vary according to the exchange rate on the remittance date. |
| **Research Trip****(\*if applicable)** | *Up to 30,000,000 KRW* |
| **Year 1** | *Up to 200,000,000 KRW* |
| **Year 2** | *Up to 200,000,000 KRW* |
| **Total** | *KRW* |
| **Korean Partner**\* If applicable | **Organization** |  |
| **Name** |  |
| **Email** |  |
| **Phone Number** |  |
| **Role and Contribution of the Korean Partner** | *Please specify the role of the Korean partner in the proposed project, including specific responsibilities and areas of collaboration.* |
| **Status of Partnership Discussions** | *Provide details on the current status of discussions with the Korean partner (e.g., initial contact, ongoing negotiations, formalized agreement, etc.).* |
| **A-3. Document lists** |
| **Type** | **Documents** | **Checkbox** |
| **List of documents**(Enter Y in the box in the rightmost column for each attached item. Otherwise enter N)  | **Mandatory** | 1. Application (**designated form**) \* Submit the application form as a Microsoft Word document. |  |
| 2. Institutional introduction materials (e.g., portfolio, brochure, catalog in free format) (PDF, JPEG) |  |
| **Optional** | 3. Other attached documents \*Research reports, exhibition proposals, participants resume and other materials deemed helpful for the review process. |  |
| 4. Researcher resume and proposal for ‘Inbound Research Trip for Overseas Researchers’  |  |

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| **\* Notes** |
| * KAMS strongly recommends using **10-point Arial or Calibri with black text.**
* Delete the examples written in grey.
* Additional space may be used if necessary. Applicants must use the provided application form. Applications not using the form may be excluded from consideration.
* The application must not exceed 20 sheets of A4 papers in length.
* Receiving funding from multiple Korean institutions for the same project is not permitted.
* All documents must be submitted in English unless explicitly stated otherwise.
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| **‣ Applicant information** |
| **Name** | *Corporate Name* |
| **Website** |  |
| **Mission and Introduction** | *\*Please provide the background, activities, goals, vision, and future plans of the organization within approximately 200 words.\*The organization’s introduction material should be submitted as a separate attachment.* |
| **History** |  |
| **Major activities in the last three years**(Up to 10 items)  |

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| **Type** | **Dates** | **Description** |
| **1** |  |  |
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| **4** |  |  |
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| **Reasons and objectives for applying** | *\*Approximately 400 words* |
| **Experience in Korean Art**(up to 10 projects, only If applicable) | **Number of projects** |  |
| **Title** | *\*If there are more than two projects, please explain the most recent one.* |
| **Period** | YYYY. MM. DD. – YYYY. MM. DD. |
| **Participating Korean Curators** | **Number** |  |
| **Names (Position)** | *( ), ( ), ( )* |
| **Participating Korean Artists** | **Number** |  |
| **Names** | *( ), ( ), ( )* |
| **Project Description** | *\*Approximately 200 words.* |
| **‣ Project information** |
| **• (optional) Inbound Research Trip for Overseas Researchers** *\*Only available for beginner-level institutions that have never hosted Korean art exhibitions, academic conferences, or related events.* |
| **Research Subject** |  |
| **Period** | YYYY. MM. DD. – YYYY. MM. DD.  |
| **Purpose of research** |  |
| **Detailed Plan** | *\*Please provide a detailed plan with research activities by date, including meetings, visits to organizations, and other specifics.* |
| **Participants** | \*If additional participants need to be listed, insert more rows as required.

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| **1** | **Name** |  |
| **Organization** |  | **Position** |  |
| **Email** |  | **Mobile** |  |
| **Major research accomplishments/activities** | *YYYY* | *Description* |
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| **2** | **Name** |  |
| **Organization** |  | **Position** |  |
| **Email** |  | **Mobile** |  |
| **Major research accomplishments/activities** | *YYYY* | *Description* |
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| **Expected Impact and Utilization Plan of the Research** |  |
| **• Year 1** (From the selection, until December 2025 )The settlement and outcomes reports must be submitted by December 15, 2025. |
| **Type** | □Conference □Research  |
| **Conference** | **Title** |  |
| **Subject** |  |
| **Period** |  |
| **Venue** |  |
| **Purpose** |  |
| **Description** | *\*Approximately 400 words.-* |
| **Expected audience and impact** |  |
| **PR Plan** |  |
| **Research** | **Title** |  |
| **Subject** |  |
| **Period** |  |
| **Purpose** |  |
| **Description** |  |
| **Abstract/Outline** |  |
| **Research Methods** |  |
| **Expected Impact and Utilization Plan of the Research** |  |
| **• Year 2** (Jan 2026 – Dec 2026) |
| **Type** | **Mandatory** | □Exhibition □Publication | **Optional** | □Additional Event/Program |
| **Exhibition** | **Title** |  |
| **Subject** |  |
| **Period** |  |
| **Venue** |  | **Size** | ( ) sq. m2*\*Specify only the size of the actual display space for artworks* |
| **Scale** | **Number of Artworks** |  | **Number of Korean Artworks** |  |
| **Number of Artist(s)** |  | **Number of Korean Artist(s)** |  |
| **Curator** | **Name** |  | **Department/Position** |  |
| **Purpose** |  |
| **Outline**  |  |
| **Exhibition Planning Details** | *\*Approximately 800 words* |
| **PR Plan** |  |
| **Publication** | **Title** |  |
| **Subject** |  |
| **Period** |  |
| **Author** | **Name** |  | **Department/Position** |  |
| **Purpose** |  |
| **Table of contents** |  |
| **Description** | *\*Approximately 800 words* |
| **Distribution and PR Plan** |  |
| **Partner Publisher**\* If applicable | **Name** |  | **Year of establishment** |  |
| **Address** |  |
| **Website** |  |
| **Email** | *Contact person’s email address* | **Mobile** | *Contact person’s phone no.* |
| **(Optional)****Additional****Related Event/****Program**  | **Title** |  |
| **Subject** |  |
| **Period** |  |
| **Venue** |  |
| **Type** | *(e.g., artists’ talks program, academic conference, publishing events etc.)* |
| **Purpose** |  |
| **Outline** |  |
| **Description** | *\*Approximately 800 words* |
| **Expected audience and impact** |  |

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| **‣ Participants Information** |
| Please add fields for the number of participants.

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| **1** | **Type***\* Multiple selections allowed* | □Speaker □Researcher □Curator □Artist □Author □Other ( ) |
| □Conference □Research □Exhibition □Publication □Additional Event/Program |
| **Name** |  | **Organization/Position** |  |
| **Email** |  | **Mobile** |  |
| **Career** | *Year/Period* | *\*Provide a brief description of the career.* |
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| **2** | **Type***\* Multiple selections allowed* | □Speaker □Researcher □Curator □Artist □Author □Other ( ) |
| □Conference □Research □Exhibition □Publication □Additional Event/Program |
| **Name** |  | **Organization/Position** |  |
| **Email** |  | **Mobile** |  |
| **Career** | *Year/Period* | *\*Provide a brief description of the career.* |
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| **3** | **Type***\* Multiple selections allowed* | □Speaker □Researcher □Curator □Artist □Author □Other ( ) |
| □Conference □Research □Exhibition □Publication □Additional Event/Program |
| **Name** |  | **Organization/Position** |  |
| **Email** |  | **Mobile** |  |
| **Career** | *Year/Period* | *\*Provide a brief description of the career.* |
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| **Korean Partner** |
| **1** | **Type***\* Multiple selections allowed* | □Speaker □Researcher □Curator □Artist □Author □Other ( ) |
| □Conference □Research □Exhibition □Publication □Additional Event/Program |
| **Name** |  | **Organization/Position** |  |
| **Email** |  | **Mobile** |  |
| **Career** | *Year/Period* | *\*Provide a brief description of the career.* |
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| **‣ Budget plan** |
| Up to KRW 200 million KRW (for each of Year 1 & Year 2)\*Additional support: Inbound Research Trip for Overseas Researchers is available up to 30 million KRW separate from the 200 million KRW. - Refer to the Support Categories

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| **Type** | **Items** | **Detailed** |
| **(\*Optional) Inbound Research Trip for Overseas Researchers** |
| Research Trip | Airfare | - Reimbursement for researchers in economy class *\*Only applicable for flights between the institution’s country and Korea* |
| Accommodation | - Cost of staying in Korea for researchers (up to 20 nights) |
| Program fee | - Registration fees for seminars, workshops, or training programs focused on the study of Korean art. |
| **(Year 1)** |
| Conference | Rent | - Venue Costs and Equipment rental fees\**Support is not available if hosted in applying organization's space* |
| Airfare | - Reimbursement for speakers in economy class- Round trip/Country of institution ↔ Nationality of speaker |
| Accommodation | - Cost of staying in the institution’s country for speakers (up to 5 nights) |
| Promotional costs | - Promotional marketing costs paid to media- Production and printing of promotional materials |
| Professional fee | - Speaker honorariums and interpreter fees |
| Research | Professional fee | - Research fees for local Korean art experts- Korean art experts consulting fees and critic & interpreter fees |
| Writing & Translating Fee | - Fees for writing and translating research publications*\*Research results must be submitted for Year 1* |
| **(Year 2)** |
| Exhibition | Airfare | - Reimbursement for Korean curators or artists in economy class |
| Accommodation | - Cost of staying in the institution's location Korean curators or artists (up to 20 nights) |
| Artworks Shipping | - Shipping fees for Korean artworks |
| Promotional costs | - Promotional marketing costs paid to media- Production and printing of promotional materials for exhibition catalogue- Design, image usage fees, and other actual costs. |
| Professional fee | - Korean art experts consulting fees and critic & interpreter fees |
| Publication | Writing & Translating Fee | - Research book publication writing fees and translation fees\*Publications should accompany the exhibition and be at least 100 pages |
| Printing | - Research book publication printing costs- Design, image usage fees, and other actual costs. |
| Additional Event/Program | Rent | - Venue costs and equipment rental fee\*Support for venue cost is not available if hosted in applying organization's space |
| Promotional costs | - Promotional marketing costs paid to media- Production and printing of promotional material |
| Professional fee | - Speaker or artists honorariums and interpreter fees |

- Please add the necessary number of fields as required.

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| **Type** | **Items** | **Detailed** | **Amount requested (KRW)** |
| **(\*optional) Inbound Research Trip** |
| *Research Trip* | *Airfare* | *Round ticket between Seoul and Basel* *2,000,000 × 2 people = 4,000,000* | *4,000,000* |
| *Research Trip* | *Accommodation* | *200,000 x 2 people × 5 nights = 2,000,000* | *2,000,000* |
|  |  |  |  |
| Total (Research Trip) | *Up to 30,000,000* |
| **Year 1** |
| *Conference* | *Promotional costs* | *- Advertisement in international art media (Monthly magazine)* *1,800,000 x 1 type = 1,800,000**- Brochure production and printing**2,000,000 x 1 type (500copies) = 2,000,000* | *3,800,000* |
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| Total (Year 1) | *Up to 200,000,000* |
| **Year 2** |
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| Total (Year 2) | *Up to 200,000,000* |
| **Total project budget** | **KRW** |

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| **‣ Korean Art Consulting** |
| \*KAMS also offers support for orientational lectures and consultations on Korean art. Please provide specific details regarding the areas in which you seek advisory services and the pool of experts you would like to consult.

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| **Field of interest** | *(e.g., Contemporary art, Media art, 19th-century Korean art, Abstract art, etc.)* |
| **Desired Consultation Content** |  |
| **Preferred Korean art experts** | *Names of the experts or type (curator, art professor, art critic, etc.)* |
| **Preferred Korean art institutes** |  |
| **Additional Remarks** |  |

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| **‣ Requirements for grant recipients** |
| 1. Failure to complete the project within the agreed-upon project period may result in KAMS requiring the recipient to return 100% of grant funds.
2. Acknowledgment of support from the Ministry of Culture, Sports and Tourism and KAMS, including their logos, must appear in the copyright section of the publication (e.g., “This publication was supported by the Ministry of Culture, Sports and Tourism and KAMS (Korea Arts Management Service)”).
3. The project must be conducted in accordance with the plan submitted during the application process. The outcomes report (in the designated form) and the financial settlement report, audited by a local accountant and accompanied by a notarized Korean translation, must be submitted by December 15 each year.

By signing this form, I (*applicant name*) certify that I have read and understood the conditions and requirements for accepting KAMS grant funds and agree to abide by them. 2025. MM.DD. Name of Organization: \_ Name of Representative: \_   (Seal or Signature) |